

# Broadwell Parish Council

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**Public notice is given for a Meeting of Broadwell Parish Council to be held on Wednesday 16<sup>th</sup> June 2021 at The Village Hall, 7.30pm.**

**To all Members of the Council:**

You are hereby summoned to the above meeting of Broadwell Parish Council for the purpose of transacting the following business:

*Members of the public are welcome to attend and may address the council during agenda item 1*

*Debbie Braiden* – Clerk and RFO

9/6/2021

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## **AGENDA**

1. To receive comments and concerns from members of the public.
2. To receive and consider apologies for absence.
3. To approve the minutes of the Annual Parish Council meeting and the extraordinary Parish Council meeting held on 5<sup>th</sup> and 28<sup>th</sup> May 2021.
4. To declare any interests in items on the agenda (Localism Act 2011).
5. To receive reports from District and County Councillors.
6. To receive an update for Highway matters.
7. To confirm amendment of minute/agenda numbering for 5<sup>th</sup> May 2021 Annual Parish Meeting, 13.10 to 14., 13.11 to 15., 13.12 to 16. & 13.13 to 17.
8. To review and agree second councillor back up responsibilities to cover absences for the following: Highways, Finance & Audit, IT, Policies, Charities.
9. To discuss and appoint new village hall committee member, as WN stepping down.
10. To confirm the start date as the 6<sup>th</sup> June and 30 days thereafter, for the publishing of, 'Public Exercise of Rights Notice', for audit purposes.
11. **PLANNING**
  - 1) To consider planning applications received:  
21/01858/LBC - Listed Building Consent for Repairs and minor alterations to **Bothy at Broadwell Manor** Church Road Broadwell Moreton-In-Marsh Gloucestershire – Closing date 24/6/21
  - 2) To consider planning applications received after agenda had been set – clerk to advise

## **FINANCE**

12. To offer a PATA pension take up to the clerk.
13. To discuss clerk's holiday entitlement and agree how it will be dealt with.
14. To Approve Payments due and receipts for recompense as scheduled below:

### **1) To approve payments already paid:**

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## Broadwell Parish Council

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Payee	Details	Amount	Cheque/date of payment
GAPTC	Membership for 21/22	£97.59	BACS 18/5/21
D Braiden	Recompense for purchase of 3 printer toners (2 spare)	£52.97	BACS 18/5/21

### 2) To approve payments to be made:

Payee	Details	Amount	Cheque/date of payment
D Braiden	Salary for April over time of 15:50 hrs, May basic plus 12 hours over time	Personal	
HMRC	Tax payment if due	Personal	
D Braiden	Fairford to Broadwell Mileage 44 miles @ 0.45p for insurance talk with TL	£19.80	
D Braiden	Copier Paper	£2.99	
Peter Skea	Wild flower seeds	£99.60	
Hunts Engineering Ltd	Annual Kubota mower servicing	£354.12	

15. To note any correspondence received and decide actions, if any.
16. Matters Arising - For Information Only.
17. To confirm next scheduled meeting date.
18. Close of Business